



Division of Continuing Education
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k-state conferences

www.dce.k-state.edu/conf/rapidmethods

**Rapid Methods
and Automation in Microbiology XXIX**
June 19-26, 2009



29th Annual Workshop & Symposium

International
XXIX
Kansas State University
Manhattan, Kansas



Location

The workshop will be held at the Clarion Hotel, located at 530 Richards Drive in Manhattan, Kansas, and at Call Hall and Trotter Hall on the Kansas State University campus.

A block of rooms at the Clarion is available to our attendees for \$71 per night, not including taxes. Refer to the Rapid Methods Workshop when making reservations directly with the hotel at 785-539-5311. Please make your reservation by May 14 to receive the special rate.

Campus residence hall facilities are also available for \$36 per night. To reserve accommodations in the residence hall or for more information, please call 785-532-2560, e-mail debbieh@k-state.edu, or sign up for accommodations when you register for the workshop. Requests must be received by May 14.

Participants are responsible for transportation costs to and from Manhattan.

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Additional Information

INDUSTRY PARTICIPATION

Commercial rapid systems are invited to exhibit their latest products during the mini-symposium on June 19-20, and to attend the entire workshop. For more information on registering as an industry participant, please contact Dr. Fung (dfung@k-state.edu) or Dr. Beth Ann Crozier-Dodson (bethann@k-state.edu).

GRADUATE FELLOWSHIPS AND CREDIT

Fellowships may be awarded to highly qualified, degree-seeking graduate students to participate in the workshop as special assistants. Workshop fellows receive complimentary registration, room, and board. Contact Dr. Fung at dfung@k-state.edu for details. Application deadline is May 21, 2009.

CREDIT COURSE (optional)

Two hours of graduate credit for FDSCI 713 are available for an additional \$860. Instructor permission is required to enroll; contact Dr. Fung at dfung@k-state.edu. When you register for the workshop, please request additional information about enrolling in the credit course.

CONTINUING EDUCATION CREDITS (optional)

Each participant will receive a certificate of participation at the conclusion of the workshop. Continuing education credits (55 hours) are available for \$25 and can be purchased when you register for the workshop.

LETTER OF INVITATION

If you require a visa to enter the United States and need a letter of invitation to the workshop, please contact Dr. Fung at dfung@k-state.edu. The letter of invitation will be sent to you by fax or e-mail. We will not send original letters to embassies or provide assistance in securing a visa.

REFUND/CANCELLATION POLICY

If you must cancel your registration, do so as soon as possible. Substitutions are accepted. Registration fees, less a \$100 processing fee, will be refunded if notice is received in the Division of Continuing Education conference registration office by 5 p.m. Central time on June 9. After that date, a 75 percent refund is available until June 12. Due to guarantees we must provide to vendors, no refund can be issued after that date. Fees will not be canceled for registered participants who do not attend and have not notified our registration office on or before the cancellation date.

The Division of Continuing Education may cancel or postpone any course or activity because of insufficient enrollment or other unforeseen circumstances. If a program is canceled or postponed, the Division of Continuing Education will refund registration fees but cannot be held responsible for other costs, charges, or expenses, including cancellation/change charges assessed by airlines or travel agencies.

Special Assistance

A participant in a conference or non-credit program with a disability who needs accommodations or has special dietary requirements should indicate services needed at the time of registration. If you have further questions, please contact the Conference Program Coordinator, Debbie Hagenmaier, at 785-532-2560 or 1-800-622-2KSU. Early notification is requested to ensure that accommodations can be provided in a timely manner.

Notice of Nondiscrimination

Kansas State University is committed to nondiscrimination on the basis of race, color, ethnic or national origin, sex, sexual orientation, gender identity, religion, age, ancestry, disability, military status, veteran status, or other nonmerit reasons, in admissions, educational programs, or activities and employment, including employment of disabled veterans and veterans of the Vietnam Era, as required by applicable laws and regulations. Responsibility for coordination of compliance efforts and receipt of inquiries concerning Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans With Disabilities Act of 1990 has been delegated to the director of Affirmative Action, Kansas State University, 214 Anderson Hall, Manhattan, KS 66506-0124, 785-532-6220 or TTY: 785-532-4807.